

DRAFT AGENDA

PEER REVIEWING OF ACTION PLANS

Thursday 29th-Friday 30th Nov 2018

Location: Mediterranean Palace Hotel, Thessaloniki

Day 1 pm: Peer-reviewing Action Plans

14h15: Session 1: Introducing the Peer-Reviewing process (plenary):

- Methodology and expected results by the LP:
 - Focus on specific objectives, issues to be solved by the AP, highlight policy instruments
 - APs under review, critical peers, experts, switch roles
- Short presentations by each project partner in small groups (in turn, so 4 simultaneous peer-reviews), describing how activities of their AP match with their challenges, needs and with their resources/policy instruments?
- Three questions to be considered by peer-reviewers in small groups:
 - i) what are the key questions behind the AP (max 3)?
 - ii) what's your suggestions for how the underlying issues can be addressed?
 - iii) what are the relevant lessons to take home from the AP under review?
- Designing a rapporteur for each review
- Q&A on the methodology

14h45: Session 2: Parallel Peer-Review sessions (4 groups, 5-6 people/group):

- 2 presentations from each project partner under review (in turn)
- Recommendations and suggestions from the other project partners (after each presentation)

16h15: Coffee & Tea break

16h30: Session 3: Parallel Peer-Review sessions (4 groups, 5-6 people/group):

- 2 presentations from each project partner under review (in turn)
- Recommendations and suggestions from the other project partners (after each presentation)

17h45: Wrap up, end of the First day

20h00: Dinner (place to be defined)

Day 2am: Peer-reviewing Action Plans

9h00: Session 4: Parallel Peer-Review sessions (4 groups, 5 people/group):

- 2 presentations from each project partner under review (in turn)
- Recommendations and suggestions from the other project partners (after each presentation)

10h30: Coffee & Tea break

10h45: Session 5: Feedback reports:

- Report from each group
- What convergence / divergence of APs?
- Experts feedback (if any)
- Ways to better valorize APs at project level

12h00: Session 6: Get ready for finalizing Action Plans: last stages

- Timeline of approving action plans
- List and timeline of dissemination and promotion activities at partner and project levels

12h45: Wrap up

13h00: End of the meeting and Press Conference

13h00-14h30: Lunch

Preparatory documents:

- Update of Action Plans in the spreadsheet (Google Drive)
- Methodology of peer-reviewing (to be drafted by the LP)